

Applicant’s Name (First Last): _____

Atlanta Area Association of Independent Schools (AAAIS)
Confidential Common Principal/Counselor Evaluation Form
Rising 6th through 12th Grades

Parent/Legal Guardian: Please have the child’s guidance counselor or principal fill this form out electronically via Ravenna. If the school to which you are applying does not use Ravenna, fill out this section below and deliver this form to your child’s current teacher. Include an addressed and stamped envelope to the school(s) where you wish this evaluation to be sent. The evaluator will either fill this form out via Ravenna or mail these forms directly to the Admissions office.

Applicant’s Name: _____ Preferred Name: _____

(First) (Middle) (Last)

Date of Birth: _____ Applying for Grade: _____ Applicant’s Current School: _____

To Parent/Legal Guardian: By submitting this evaluation form and in consideration of having this evaluation and your application considered by the member of the Atlanta Area Association of Independent Schools (AAAIS), you hereby release said member, its employees and representatives, the evaluator and the evaluator’s employer from any and all claims and liability that may arise from providing, obtaining or using the form and the substance of the information provided by the evaluator. *All information provided on this form will be held in strictest confidence and will not be shared with students, parents, or guardians. This will remain confidential and not become part of the student’s permanent academic record.*

Signature of Parent or Legal Guardian Date

Principal or Counselor: Your candid appraisal of this child will be of invaluable assistance in giving us a complete and fair evaluation of this applicant. We appreciate your cooperation; your evaluation will be held in strict confidence. Please ensure your auto-fill function does not populate incorrect answers.

How long has the applicant been enrolled in your school? _____

How long and in what capacity have you known this applicant? _____

Please comment on the applicant’s attitude toward school. _____

What is your candid estimation of the applicant’s personal qualities? _____

Has the applicant been recognized for outstanding academic, athletic, or artistic performance? ☐ Yes ☐ Not to my knowledge

To your knowledge, is the applicant’s record a true indication of his/her ability? ☐ Yes ☐ No*

Have outside circumstances interfered with academic achievement? ☐ Yes* ☐ No

*Please explain: _____

To your knowledge, has the applicant had a history of serious conduct problems or been expelled or suspended? ☐ Yes ☐ No

If yes, please explain: _____

Will the applicant be permitted to re-enroll in your school? ☐ Yes ☐ No

If no, please explain: _____

Please describe parental support/involvement: _____

PERSONAL CHARACTERISTICS & QUALITIES:	EXCEPTIONAL	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	NEEDS IMPROVEMENT
Attention span	☐ Highly focused	☐ Attentive	☐ Age Appropriate	☐ Variable attention	☐ Requires frequent redirection
Attitude toward school	☐ Excellent	☐ Very Positive	☐ Positive	☐ Neutral	☐ Negative
Citizenship	☐ Exemplary	☐ Respectful	☐ Acceptable	☐ Rarely demonstrates	☐ Never demosnstrates
Concern for others	☐ Very considerate	☐ Considerate	☐ Acceptable	☐ Limited	☐ Needs improvement
Displays appropriate conduct	☐ Exemplary conduct	☐ Appropriate conduct	☐ Acceptable conduct	☐ Inconsistent conduct	☐ Inappropriate conduct
Emotional maturity	☐ Very mature	☐ Mature	☐ Appropriate	☐ Occasionally immature	☐ Immature
Integrity	☐ Highly trustworthy	☐ Usually trustworthy	☐ Mostly trustworthy	☐ Sometimes trustworthy	☐ Questionable
Relationships with adults	☐ Exemplary	☐ Respectful	☐ Cordial	☐ Tenuous	☐ Strained
Relationships with peers	☐ Role model	☐ Positive relationships	☐ Acceptable	☐ Very little	☐ No relationships
Resilience	☐ Exceptional	☐ Highly resilient	☐ Resilient	☐ Fragile	☐ Vulnerable
Responsibility	☐ Exceptional	☐ Highly responsible	☐ Responsible	☐ Inconsistent	☐ Negligent
Self-esteem	☐ Exceptional	☐ High	☐ Moderate	☐ Low	☐ Poor
Sense of humor	☐ Exceptional	☐ Good	☐ Amusing	☐ Developing	☐ Absent
Spirit of cooperation	☐ Exceptional	☐ Cooperative	☐ Collaborative	☐ Sometimes cooperative	☐ Rarely cooperative
Warmth of personality	☐ Exceptional	☐ Warm	☐ Friendly	☐ Reserved	☐ Withdrawn

How does the applicant demonstrate leadership in your community? _____

Please share any additional information that will be helpful in our decision: _____

Thank you for your time and evaluation of this applicant. May we contact you if we have questions? ☐ Yes ☐ No

Telephone: _____ Email: _____

Evaluator’s Signature (please sign and print) Job Title Date